**كلية العلوم الاقتصادية و التجارية وعلوم التسيير**

**فريق ميدان التكوين**

**الشعبة**: علوم التسيير. التخصص**: إدارة أعمال**

**الأساتذة: عبد السميع روينة المقياس: انجليزية**

**السنة: الثالثة السداسي: الأول**

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| **البرنامج السداسي التفصيلي للمقياس** | | |
| **الأسابيع\*** | **محاور البرنامج**  **(الفصول)** | **المحاور الفرعية للبرنامج**  **(عناصر الدرس)** |
| **الأسبوع 01** | Introductory session | 1-Explaining to students how to practice “ distance learning”  2- An overview of our program |
| **الأسبوع 02** | Do You Have the Hunger of an Entrepreneur? | Reading several times the document -1  Mentioning and memorizing key words -2 |
| **الأسبوع 03** | [Questions to ask when introducing a new business](http://elearning.univ-biskra.dz/moodle/mod/url/view.php?id=33840) | 1-Listening the video several times  2-Translating it in Arabic  Discussion-3 |
| **الأسبوع 04** | [Questions to ask when introducing a new business](http://elearning.univ-biskra.dz/moodle/mod/url/view.php?id=33840) | Reading several times the document -1  Knowing the main questions to ask-2 |
| **الأسبوع 05** | Do You Have the Hunger of an Entrepreneur? | 1- Translating the document from English to Arabic  2- Give a brief summarize in Arabic and in English |
| **الأسبوع 06** | Negative Externalities and the Coase Theorem | 1-Listening the video several times  2-Translating it in Arabic  Discussion-3 |
| **الأسبوع 07** | Best Practices for Health and Welfare Benefits Management | 1- Translating the document from English to Arabic  2- Giving a brief summarize in Arabic and in English |
| **الأسبوع 08** | Improve System Deficiencies to Make Stronger Budget Decisions | 1- Translating the document from English to Arabic  2- Giving a brief summarize in Arabic and in English |
| **الأسبوع 09** | Improve System Deficiencies to Make Stronger Budget Decisions | Reading several times the document -1  Mentioning and memorize key words -2 |
| **الأسبوع 10** | Human Resources? Oh, You Mean People! | 1- Translating the document from English to Arabic  2- Giving a brief summarize in Arabic and in English |
| **الأسبوع 11** | Human Resources? Oh, You Mean People! | Reading several times the document -1  Mentioning and memorize key words -2 |

**المراجع المعتمدة في المقياس:**

1. Association of School Business Officials International, SCHOOL BUSINESS AFFAIRS, January 2018 | Volume 84, Number 1.
2. Several videos from authentic website

**2-**

**3-**

**أسلوب التقييم في المقياس:**