Mohamed Kheider University of Biskra Faculty of Economics, Commerce and Management Sciences Department of Commercial Sciences 2020/2021

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Achievement Test in English - Task 1:	- 2 nd Semester .	8	
Are the following sentences TRUE or FALSE? (4	/4 p)		
1. It is always a good idea to include a photo in your CV	√.		
2. When you list your work experience, you should put	the first job you did first.		
3. The longer your CV is, the better it is.			
4. Using active verbs rather than passive structures help	s to create a good impression.		
5. It is better not to mention periods of time when you v	vere not in paid work.		
6. You should always tell the truth on your CV.			
7. Presentation and small mistakes do not matter – it is	the content that is important.		
8. Cover letters are nice to have but not entirely necessar	ıry.		
<u>Task 1</u> :			
Put the verbs in brakets into Simple Present or Pr	resent Continuous. (4/4 p)		
1. Could I ring you back in few minutes? to someone on the other line.	(I/to talk)	1	
2. Juliaoften.	(not / to drink) tea very		
3. This is a very bad line. mobile?	(you/to call) from your		
4. What timehere?	(the banks / to close)		
5. I have a car, but much.	(I /not / to use) it		
6. The museumon Sundays.	(to close) at 4 o'clock		
7. What(you gone to the airport.	ou/ to do) here? I thought you had		
8. David isn't very fit.	(He/not /to do) any sport.		